



**Sign up for Gift Aid and  
make your donations to  
Queenscourt go even further!**

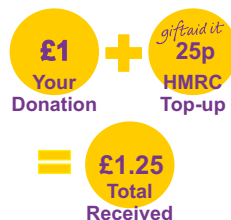


Registered Charity 518801

**Queenscourt**

Hospice

where life is for living...



**delivering exceptional compassionate care for over 30 years**



# Gift Aid Declaration Form

For every £1 of value that your donations represent, we can make an extra 25% when you sign up for Gift Aid.  
How? If you pay UK income tax, you are eligible to sign up for Gift Aid, and then we can reclaim the 25% back from HMRC.

**Example: Gift Aid on a £40 bag of donated goods raises an extra £10 for Queenscourt Hospice!**

- ✓ I agree to Gift Aid my current donation and any I may make in the future or have made in the past 4 years to Queenscourt Hospice.
- ✓ I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference to HMRC.
- ✓ I will notify Queenscourt Hospice Retail Ltd via telephone or email (as below) of any change in my personal circumstances, such as name and address, or if I no longer pay UK Income or Capital Gains tax, or I wish to cancel the declaration.
- ✓ I am not acting as a business in bringing goods in for sale.
- ✓ I understand that if Queenscourt Hospice Retail Ltd are unable to sell any of the goods they will have the right to dispose of the goods as they see fit. Any items donated belong to Queenscourt Hospice Retail Ltd and unfortunately cannot be returned to the donor, once donated.
- ✓ I understand that this agency agreement is a legally binding contract, however Queenscourt Hospice Retail Ltd reserve the right to terminate it any time without notice.
- ✓ I confirm that I am at least 18 years old & the goods I am offering to Queenscourt Hospice Retail Ltd are my own to give and do not belong to another household.

Queenscourt Hospice Retail Ltd will act as an agent, selling your goods, at a rate of 1% commission + VAT. If the net sales proceeds are below or equal to £1,000, Gift Aid will be claimed automatically.

If the net sales proceeds exceed £1,000 (In any tax year), we will e-mail/write, to inform you of the money raised from the sale of your donations once a sufficient amount has been sold.

We will also send you an End of Year Statement (EYS), advising how much Gift Aid has been claimed from HMRC by Queenscourt Hospice (Between 6th April – 31st May). If the value of the goods sell for less than £20, we will not send an EYS. If the value of the goods sell for less than £20 for 3 years consecutively, we will send you an EYS in the third year. If you wish to receive an EYS, in the event the goods have sold for less than £20 in any tax year, please tick here (✓) ☐

Complete in BLOCK CAPITALS please:

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

\*Email: 

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*By providing your Email address you save Queenscourt money on postage costs when sending out your statements.**

Your support is vital to us continuing our amazing work! As well as informing you about the sale of your goods, we would like to show you how your money is helping Queenscourt. Please tick if you are happy for us to contact you by: ☐ Email or ☐ Phone or ☐ Post  
You can opt out of this or change your contact preferences at any time by calling 01704 544645 or email [gcretail@queenscourt.org.uk](mailto:gcretail@queenscourt.org.uk)  
Our Supporter Promise and Privacy Notice can be found at [www.queenscourt.org.uk/your-contact-preferences](http://www.queenscourt.org.uk/your-contact-preferences)

**Please return your completed form to your local Queenscourt Hospice shop, or you can post it to - Queenscourt Hospice Retail Ltd, Town Lane, Southport PR8 6RE Thank you**

**Place Sticker Here**

- ☐ No. of bags
- ☐ Entered on the system
- ☐ Checked