

What and who are we looking for?

Introduction

Queenscourt is committed to maintaining a fair, transparent and consistent approach to recruiting the very best talents and experience to the board of trustees. The board oversees the strategic direction of the charity by balancing and responding to local need, expectation, demographic changes, developments in hospice care and changes in the economic environment.

This is an essential and on-going commitment as members complete their terms of office and our Council Development Plan exists to help us ensure a balanced composition on the Board with a breadth of up-to-date skills and expertise to lead the organisation.

Skills and Experience

At this point in time, we are seeking to secure 2 appointments and the areas where we need to strengthen the skills and experience of our boards include:

- **Integrated Governance** – a trustee with extensive clinical experience, who will have a primary responsibility of supporting the organisation to strengthen the continuous development of our clinical services and maintain a clinical governance perspective to ensure our services are well managed and administered, and resources are used appropriately. This person will be a key member of our Integrated Governance Committee
- **Retail** - a trustee who has skills, experience and confidence in Retail operations and will support the Charity and trading subsidiary to in achieving the strategy and income generation targets. This person will also be a Director of the Retail subsidiary and facilitate a link between the subsidiary and the Charity boards.

Experience of holding a trusteeship or non-executive director position might be an advantage **but it is not essential**.

Time Commitment

- Attending board or committee meetings – up to 1 per month.
- Attending trustee planning days – up to 2 per year.
- Attending sub-committees or subsidiary boards as necessary – up to 1 per month
- Completing mandatory training as required.

More information

The operation of the Board of Trustees at Queenscourt is regulated by Governance Arrangements based on the Memorandum & Articles of Association, which is the organisation's constitution.

Trustees appointed to the Board will receive a full introduction and induction to the organisation.

If you have not acted as a trustee previously you may be interested in the guidance provided by the Charity Commission on their website, in particular 'The Essential Trustee'.

Queenscourt is an independent registered charity and company limited by guarantee. Our Retail subsidiary is a company limited by guarantee. Queenscourt is an independent healthcare provider regulated by the CQC and is also a member of Hospice UK.

If you have any queries, please do not hesitate to contact the company secretary Debra Pierce-Lawson on 01704 5197926 or by email on debra.lawson@merseywestlancs.nhs.uk