



Job Description

Job Title	Cheshire & Merseyside Hospices Strategic Programme Lead
Salary Band	Circa £50k per annum/pro rata if part time hours Permanent / Fixed Term Contract for 2 years
Responsible to	Chair of Cheshire & Merseyside Hospices (C&MH)
Based at	TBC - with travel across Cheshire & Merseyside expected

Job Purpose

To lead the project activity which fulfils the aims of Cheshire and Merseyside Hospices' strategic ambitions.

To support the development of C&M Hospices (C&MH) as an influential provider collaborative for palliative and end of life care (P&EoLC) within the Cheshire & Merseyside Integrated Care System.

To understand and translate the external context, particularly the Cheshire & Merseyside Integrated Care Board's strategic agenda, to assist Hospices to continue to deliver high quality, responsive and accessible palliative and end of life care.

To promote and identify equitable access to high quality, all-ages P&EoLC across place-based health communities - and in particular the inclusion, assimilation, and commissioning of specialist P&EoLC provided by adult and children's hospices.

To engage and develop innovative collaborations for quality improvement, value for money and hospice sustainability.

Key Responsibilities

Creating a single voice for C&M Hospices at C&M Integrated Care Board level

To develop the most appropriate tactics for influencing the C&M ICB agenda - in particular to promote delivery of the aspirations for quality P&EoLC defined in the Ambitions Framework and C&M Commitments for P&EoLC, as well as the hospice movement's vital role in regional and place-based population health management.

To work in partnership to deliver successful outcomes for P&EoLC patients and families across Cheshire and Merseyside.

To ensure links and collaboration with strategic clinical networks, where there are synergies in pathways and work priorities.

To represent C&MH on regional and national calls/workshops, to lend our voice to wider strategic and operational P&EoLC conversations and to offer a feedback loop back into C&MH.

To advocate for a region wide integrated EOLC strategy.

Identify and implement collaborations for quality improvement

To respond to, and where appropriate seek out, opportunities for joint working between the hospices to drive quality improvement and more equitable access to high quality P&EoLC.

To explore, where appropriate, opportunities for sharing our collective resources, driving down needless duplication and ensuring C&M Hospices provide the best possible value for money.

To facilitate more informal sharing best practice, exploring joint solutions to shared challenges, and peer support between the three Hospice Provider Collaboratives (Cheshire & Merseyside, Lancashire & South Cumbria and Greater Manchester) coterminous with the Integrated Care Boards making up the NHS's Northwest region.

To foster innovation within the sector and encourage cross-sector and regional collaboration.

Improve C&MH's use and sharing of key data

To plan, develop and evaluate methods and processes for gathering, analysing, interpreting and presenting data and information.

To ensure key data is collected, recorded and used in the same way across CMH, finding and using a practical approach that streamlines rather than duplicates.

To analyse, interpret and present data to highlight issues, risks and support decision making.

To promote the integration of hospice data into wider existing data streams, and ensure hospices are recognised as credible system partners.

To influence and shape the evidence-based commissioning and delivery of Palliative and End of Life Care.

Behaviours & activities underpinning delivery

To drive monthly C&MH committee meetings: setting up meetings, drafting and sharing agendas, co-chairing as required and taking/sharing minutes and actions.

To create and adapt project plans for the overall project, sub-projects and task and finish groups, holding hospices and stakeholders within the group to account for their responsibilities in delivery and participation.

To support and work within the values and behaviours of the hospices.

To work in the best interest of C&MH, as well as championing hospice philosophy.

To nurture key relationships and maintain networks internally and externally, aligning innovation, education, informatics and quality improvement.

To ensure compliance with all confidentiality and governance requirements.

To operate effectively in a flexible and demanding environment and proactively engage with key stakeholders.

To provide and communicate complex information to a range of internal and external stakeholders (verbal, written and numerical).

Person Specification

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Educated to degree level or equivalent experience. 	<ul style="list-style-type: none"> Prince2/MSP
EXPERIENCE	<ul style="list-style-type: none"> Senior management experience in a complex organisation Leadership and strategic development across a multi-site organisation Significant understanding of the Cheshire and Merseyside Health and Social Care framework and imperatives 	<ul style="list-style-type: none"> Managing Projects Significant understanding of the hospice sector's contribution to the Health and Social Care economy
KNOWLEDGE/ SKILLS	<ul style="list-style-type: none"> Transformational change management skills Ability to provide and receive highly complex, sensitive or contentious information; negotiate with senior stakeholders on difficult and controversial issues, and present complex and sensitive information to large and influential groups Ability to articulate a vision and to communicate this to internal and external stakeholders Extremely effective organiser, negotiator, influencer and networker Ability to demonstrate effective, strategic relationships with organisations and individuals in the wider political and social environment. Able to demonstrate a good level of understanding of or insight into the current health environment, the progress of the national and local health strategies and the likely impact and challenges for C&M Hospices Ability to use initiative to decide relevant actions and make recommendations with the aim of improving deliverables and compliance Completer/finisher with a strong desire to improve performance and make a difference by focusing on goals Demonstrates knowledge and understanding of equality of opportunity and diversity. Ability to provide respectful challenge 	<ul style="list-style-type: none"> Comprehensive experience of project principles techniques and tools such as Prince 2 and Managing Successful Projects. Demonstrate a strong commitment to the C&M Hospices' purpose and values
TRAVEL	<ul style="list-style-type: none"> Travel across Cheshire & Merseyside is expected, therefore a driving licence and access to a car is required. 	